

1. BACKGROUND

The ISOPREP is a data card maintained on all High Risk and Medium Risk of Isolation (HRI/MRI) personnel. Geographic combatant commands are responsible for establishing ISOPREP Theater entry requirements that support personnel recovery operations. This is an operational authentication tool, not an administrative form. The data contained within is personal information known only to the isolated individual and is used by recovery forces to positively authenticate isolated personnel in enemy controlled or contested areas. Once completed, the ISOPREP is classified CONFIDENTIAL and is maintained by the appropriate unit intelligence, SERE, OPR, or operations personnel.

Personnel Recovery Mission Software (PRMS) is the database for ISOPREP development, storage, maintenance, and access by recovery forces. Information collected by PRMS is the most important source of authentication data in use by the U.S. (and some allies) that directs the user to provide statements and a number containing information known only to them. These statements and number must be durable, able to be protected, and easily remembered by the individual. Additional information is also collected on the ISOPREP such as profile information, scars, allergies, front and side photographs, SERE training, etc.

*Note: For Army personnel, data entered via the Army Knowledge Online "Pro-file" satisfies the ISOPREP requirement (<https://www.us.army.mil/suite/page/382779>). It is however recommended that these personnel review the **ISOPREP Background** in Step 7.*

2. PRMS LOGIN

Step 1: On the SIPRNet go to <http://www.jptra.jfcom.smil.mil>

Step 2: Select *PRMS-Digital ISOPREPs*

Step 3: Select *PRMS Login*

3. PRMS ISOPREP TRAINING

Step 4: Select *PRMS ISOPREP and EPA Computer Based Training V2.1*

Note: PRMS ISORPEP training is also accessible on NIPRNet at https://prmsnational.jptra.jfcom.mil/prms_cbt2/ by following the SIPRNet instructions below

Step 5: Select *Module 2*

Step 6: Select *Individual*

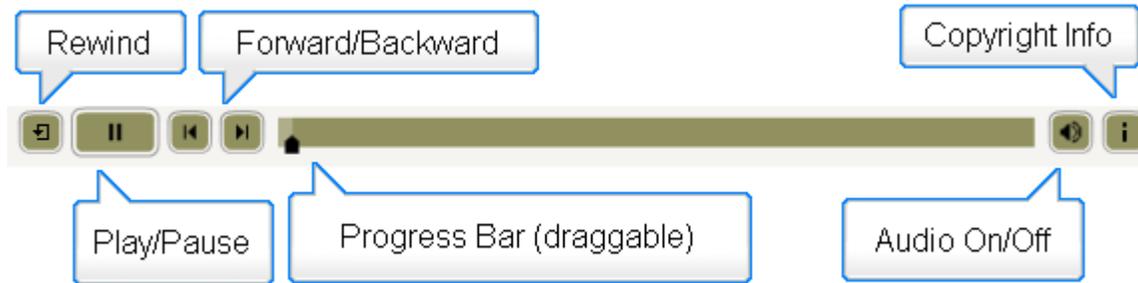
Step 7: Review *ISOPREP Instructions* and *ISOPREP Background*.

Note: ISOPREP instructions are also embedded into the PRMS ISOPREP for use when filling out the form. It is essential to review and understand the ISOPREP background, which includes isolated personnel responsibilities, authentication TTP, photograph guidance, general information, etc. in the event recovery forces must authenticate and identify an isolated person.

Step 8: Select *ISOPREP Lesson 1*

Step 9: Select *Demonstration Video*

Step 10: Complete training video by using the below controls



Step 11: Select *Close* once video is complete

Step 12: Select *ISOPREP Lesson 2*

Step 13: Select *Demonstration Video*

Step 14: Select *Close* once video is complete

4. PRMS REGISTRATION

Step 15: Select *Register for an Account*

Step 16: Fill out Account Registration page and select *Create User*

Note 1: Registration is addressed in the ISOPREP Lesson 2 - Demonstration Video at step 9

Note 2: Army is using UIC via AKO for unit search; all others use proper unit name or abbreviation. If necessary, use NDU's (National Defense University's abbreviation) UIC: 64358.

Step 17: Select *Continue*

Note: Users need not wait for an email providing notification of account activation to continue developing and saving an ISOPREP in PRMS

5. PRMS ISOPREP DEVELOPMENT

*Note: If steps 1-17 were accomplished users can exit PRMS and return to fill out the ISOPREP at a later date. In this case, once logged into PRMS users will choose **myISOPREP** to initially develop or update an ISOPREP throughout a career.*

Step 18: Select *Create*

Step 19: MUST fill out data fields on page 1 of ISOPREP per the *ISOPREP Instructions*

Step 20: Select *Next* to proceed to page 2 of the ISOPREP

Note: Fingerprints are required only by USSOCOM

Step 21: MUST fill out data fields on page 2 of ISOPREP per the *ISOPREP Instructions*

Note: Blocks 55 and 56 may be present on the ISOPREP training videos, but have been removed from the actual ISOPREP

Step 22: Select *Save* once completed

6. PRMS HELP DESK

The PRMS Helpdesk is staffed Monday through Friday, excluding Federal Holidays, from 07:30 to 17:30 Eastern Standard Time. Personnel are on call at all other times for system emergencies. Please note there may be a delay in response time after hours.

NIPRNET Email Address: PRMSMail@jpra.jfcom.mil

SIPRNET Email Address: PRMSMail@jpra.jfcom.smil.mil

COMM: 703-704-2294

DSN: 312-654-2294

PAGER: 800-204-0291

PRO-File Users Only:

For access to the PRO-File system, click the following link:

<https://www.us.army.mil/suite/page/382779>

For questions related to the PRO-File system, please contact your PR Officer.

For problems with the PRO-File system, please contact the G-3 SOD, Personnel Recovery Branch.

Commercial: 703-692-3047 DSN: 312-222-3047