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ARMY INDUSTRIAL COLLEGE
Washington, D. C.

(Course at the Army Industrial College, February - June, 1925)

PROBLEM NO. 5:

SUBJECT: Procurement Manual.

OBJECT: It is desired to have a "Procurement Manual" prepared which shall be the general vehicles for the control of procurement in the same way that Army Regulations control military and general activities. Part I of this Manual will be issued by the Assistant Secretary of War to cover matters common to all procurement branches. Each supply branch will eventually issue its own Part II to cover matters peculiar to its activities. The Procurement Manual should be written from the standpoint of its use both in peace and in war.

REFERENCES: Solution to Problem No. 8, Second Course.
Solution to Problem No. 28, Second Course.
Office Files, Planning Division.

REQUIRED: The Procurement Manual Main Committee, detailed below, is charged with the preparation of the outline for Part I of the proposed Procurement Manual and with the definitions of all terms requiring definition in the Manual. It is also charged with the preparation of directives for the sub-committees A to E, inclusive. After these sub-committees have submitted the final drafts of their respective chapters, the Main Committee will prepare the entire manual for publication. During the period February 9th to 21st, inclusive, the Main Committee will prepare directives for the several sub-committees and draft definitions. The Main Committee will also give definitions and decisions concerning the outline of the respective chapters to the sub-committees, as required from time to time. The period May 25th to June 30th, inclusive, will be available to the Main Committee for the purpose of editing the manuscripts prepared by the sub-committees and arranging the whole manual for publication.

MAIN COMMITTEE:

Lt. Col. C. C. Whitcomb, M.C., Chairman
Capt. J. J. Cheatham, U. S. N.
Lt. Col. C. E. Reese, Q. M. C.
Major R. L. Maxwell, Ord.

SUB-COMMITTEES

SUBJECT

PERIOD

- A Organization and Duties
 Major L.B. McAfee, M.C., Chairman May 11th to 30th incl.
 Commander D. J. Cather, U.S.N.
 Major Fred Seydel, C.W.S.
 Major D. B. Netherwood, A.S.

- B Administration March 23 to April 4,
 Major D.C. Cordiner, Q.M.C., and May 25th to 30th, incl.
 Chairman.
 Capt. J. R. Defrees, U.S.N.
 Capt. S.E. Nortner, C.E.
 Lieut. C. W. Steinmetz, A.S.

- C Planning for Procurement May 18th to 30th, incl.
 Major A.G. Gutensohn, S.C., Chairman.
 Major C.A. Schimelfenig, Ord.
 Major S. W. Fitzgerald, A. S.
 Major R. W. Riefkohl, Q.M.C.

- D Procurement April 6 to 18th; May
 Lt. Col. W. C. Baker, C.W.S., Chairman 25th to 30th, incl.
 Lt. Col. R. T. Ellis, Q.M.C.
 Major J. L. Frink, Q.M.C.
 Capt. D. E. MacMorland

- E Super-Agencies, Miscellaneous April 20 to May 9;
 Major I.A. Rader, A.S., Chairman May 25 to 30 incl.
 Major H. F. Cameron, C. I.
 Capt. W. J. Henry, Ord.
 Lieut. H. W. Rowan, C. W. S.