

5.43 MASTER'S DEGREES FOR INTERNATIONAL FELLOWS

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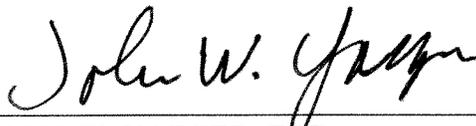
1. The President of the National Defense University is authorized to confer Master's degrees to qualified graduates of the College of International Security Affairs, the Dwight D. Eisenhower School for National Security and Resource Strategy, the Information Resources Management College, the Joint Advanced Warfighting School, and the National War College.
2. The National Defense University is accredited by the Middle States Commission on Higher Education to award Master's degrees.
3. International students enrolled at National Defense University will be formally admitted to the Master's Degree program after University personnel confirm that they have met the eligibility requirements. Matriculation in the specific degree program is not automatic to all international students enrolled in a degree-granting college.
4. Degree-seeking students should satisfy all of the following conditions:
 - a. All international students of CISA, NWC and the Eisenhower School must submit an application for matriculation into the college degree program by **September 1st**. The application form will be completed during the student's meeting with the University Registrar's Office staff. Failure to schedule a meeting and submit the required application by the specified deadline will preclude the student from consideration for earning a Master's degree upon completion of the program. For JAWS international students, the JFSC Registrar's Office will distribute and collect application forms by September 1st and forward them to the north campus. International applicants to the iCollege will be conditionally admitted to the Master's degree program pending verification that the student meets the eligibility requirements. Within 4 weeks of enrolling in courses, all iCollege students will be responsible for submitting the application form to the University Registrar's Office.
 - b. All international students of CISA, NWC and the Eisenhower School must schedule a meeting with the University Registrar's Office staff and submit a package containing copies of their academic transcripts, diplomas, and certificates in the original language and English translations to the Registrar's Office by **September 1st**. JAWS international students must submit the complete package to the Registrar's Office at JFSC by September 1st. All iCollege students must submit this package within 4 weeks of enrolling in courses. Incomplete packages will not be accepted. Students are encouraged to submit copies of their documents on 8.5" x 11" paper. Failure to submit the required documents by the specified deadline will preclude the student from consideration for earning a Master's degree upon completion of the program. The University Registrar's Office will obtain independent verification by a qualified organization that the submitted documentation corresponds to the possession of an earned U.S. baccalaureate

degree. A determination that the submitted documentation is not comparable to at least an earned U.S. baccalaureate degree will preclude the student from consideration for earning a Master's degree upon completion of the program.

c. For CISA, JAWS, NWC, and the Eisenhower School, the University Registrar's Office will email each student a voucher number with which to register for the Test of English as a Foreign Language (TOEFL.) Students are responsible for scheduling a test date and ensuring that the University Registrar's Office receives an official score report from the testing company. Students must take the test prior to **October 15th** of the current academic year. In order to be eligible for a Master's degree upon completion of the program, students must earn a score of 83 or better on the internet-based TOEFL. The iCollege international students meet the English language proficiency by presenting TOEFL scores during the application process. NDU adheres to the annual Defense Security Cooperation Agency memorandum identifying ECL and TOEFL exemptions, but no other exemptions will be made.

d. With the exception of iCollege, students who have properly applied for admission into the appropriate Master's degree program and who possess the equivalent of an earned U.S. baccalaureate degree, but who fail to meet the TOEFL minimum score may follow the established college-specific petition process to request eligibility for a Master's Degree. The University Registrar's Office will provide students the college-specific petition process and coordinate with the appropriate college representatives. Students must notify the University Registrar's Office and their individual colleges in writing by **November 1st**.

4. No later than **January 10th**, each college will submit to the University Registrar's Office a final list of all international students who have been properly admitted into their Master's degree program and notify all international students of the final decision regarding their eligibility to earn a Master's degree. Copies of all letters sent to students must be sent to the University Registrar's Office.



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