

TERMS OF REFERENCE
National Defense University Board of Visitors

Purpose:

National Defense University Board of Visitors (NDU BoV) shall provide independent advice and recommendations on matters pertaining to the overall management and governance of the National Defense University (NDU) to support its mission to educate joint warfighters and other national security leaders in critical thinking and the creative application of military power to inform national strategy and globally integrated operations, under conditions of disruptive change, in order to prevail in war, peace and competition.

Terms of Reference:

1. The NDU BoV will operate in accordance with the provisions of P.L 92-463, the "Federal Advisory Committee Act." As a Federal advisory committee, the NDU BoV is subject to the Federal Advisory Committee Act (FACA) (5 U.S.C., Appendix) and other Federal statutes and regulations, including DoD policy and procedures. The Designated Federal Officer (DFO) for the NDU BoV, who is designated by the Chairman of the Joint Chiefs of Staff (CJCS), serves as DoD's representative to the NDU BoV and is responsible for ensuring the NDU BoV complies with Federal statutes and regulations, including DoD policy and procedures.
2. The NDU BoV will comply with Deputy Secretary of Defense Memorandum, "Advisory Committee Management," dated November 26, 2018, or, if updated in the future, the current version.
3. NDU BoV individual members must have sufficient independence and expertise to ensure the integrity of the institution. Members must not allow political, financial, or other influences to interfere with their NDU BoV responsibilities.
4. The NDU BoV or its individual members will not interfere with the day-to-day operations of NDU.
5. The NDU BoV will regularly evaluate the performance of the NDU President.
6. The NDU BoV will comply with written conflict of interest policy designed to ensure the impartiality of the NDU BoV by addressing matters such as payment for services, contractual relationships, employment, and family, financial or other interests that could pose or be perceived as conflicts of interest.
7. Authority to invite or appoint individuals to serve on the NDU BoV or its subcommittees rests solely with the Secretary of Defense or the Deputy Secretary of Defense ("the DoD Appointing Authority"). Individuals invited or appointed to serve on the NDU BoV or its subcommittees must be U.S. citizens and are appointed as either an expert or consultant in accordance with 5 U.S.C. § 3109 to serve as a special government employee member, or as a regular government employee member, pursuant to 41 C.F.R. § 102-3.1 30(a), as determined by the DA&M in accordance with DoD policy and procedures. No NDU BoV member can be a registered Federal lobbyist or a Member of Congress. All NDU BoV members will comply with Federal ethics statutes and regulations.

Support:

NDU Academic Affairs will provide administrative support for the NDU BoV.