

CITIBANK GOVERNMENT TRAVEL CARD

SUBJECT: TRANSFER OF GOVERNMENT TRAVEL CARD (GTC) ACCOUNT

1. Cardholder: DoD travel card accounts may be transferred between DoD agencies but cannot be transferred to/from civilian (domestic) agencies. If you have a travel card from your previous agency, complete this form to transfer your account to NDU. If you do not have a travel card, please email me (Jordan Miles) for instructions to apply.

Submit this form to the Agency Program Manager (Ms. Shanice McClam) to have your transfer completed.

Full Name: _____

Date of Birth: _____

Travel Card Number: (Last Eight Digits) _____

Social Security number: (Entire SSN#) _____

Home Mailing Address: _____

Home/Cell Telephone number: _____

College Name _____

Do you need a new card mailed to you?

Yes, I need a new card No I still have my card.

Do you need your address updated?

Yes No

Signature _____ Date _____

1. Your assistance is greatly appreciated. Questions should be addressed to the Component Program Manager (Ms. Shanice McClam) Shanice.d.mcclam.civ@ndu.edu

All information will be privacy protected.